

## IRB EXEMPTION APPLICATION

If in your judgment your project falls in one of the categories below, please check the appropriate box, complete the project description, and return this form to the Chairperson of the IRB.

Principle Investigator: \_\_\_\_\_

Title of the Project: \_\_\_\_\_

Exemption claimed:

- 1. Research to be conducted in established or commonly accepted educational settings, involving normal educational practices, such as (i) research on regular or special educational instructional strategies, or (ii) research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods.
- 2. Research which will involve the use of educational tests (cognitive, diagnostic, aptitude, achievement), if information taken from these sources is to be recorded in such a manner that subjects cannot be identified, directly or through identifiers linked to the subjects.
- 3a. Research which will involve survey or interview procedures, except where the subjects could be identified directly or through identifiers linked to the subjects. NO EXEMPTION can be given if the subjects' responses, if known outside the research, could place them at risk of civil or criminal liability, damage their financial standing or employability, or the research deals with sensitive areas such as illegal conduct, drug or alcohol use or sexual behavior. In addition, NO EXEMPTION can be given if the research involves persons less than 19 years of age as subjects. Attach to this application a copy of any questionnaire to be used.
- 3b. Research which will involve survey or interview of elected or appointed public officials or candidates for public office.
- 4. Research which will involve the observation (including observation by participants) of public behavior. NO EXEMPTION can be given if the subjects' responses, if known outside the research could place them at risk of civil or criminal liability, damage their financial standing or employability, or the research deals with sensitive areas such as illegal conduct, drug or alcohol use or sexual behavior. In addition, for research involving persons under 19 years of age, NO EXEMPTION can be given if the investigator participates in the activities being observed.

- 5. Research which will involve the collection or study of existing data, documents, records, pathological specimens or diagnostic specimens if these sources are publicly available or if the information is to be recorded by the investigator in such a manner that subjects cannot be identified, directly or through identifiers linked to the subjects. Attach a specimen release form if applicable.
- 6. Secondary research for which consent is not required and the identifiable private information or identifiable biospecimens are publicly available; or the information, which may include information about biospecimens, is recorded by the investigator in such a manner that the identity of the human subjects cannot readily be ascertained directly or through identifiers linked to the subjects, the investigator does not contact the subjects, and the investigator will not re-identify subjects.
- 7. Taste and food quality evaluation and consumer acceptance studies if wholesome foods without additives are consumed, or if a food is consumed that contains a food ingredient at or below the level and for a use found to be safe.
- 8. Storage or maintenance for secondary research for which broad consent is required and obtained and there is documentation of informed consent or waiver of documentation of consent, and the research meets the requirements for approval of research

Are federal funds being used? Yes  No

Please give a one-page synopsis of the project to explain the exemption.

\_\_\_\_\_  
Investigator's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

Email: \_\_\_\_\_

Phone Office: \_\_\_\_\_

Phone Cell: \_\_\_\_\_